

NORTHWEST INDIANA SPECIAL EDUCATION COOPERATIVE
2150 W. 97th PLACE
CROWN POINT, IN. 46307
November 9, 2023

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

1. Mr. Larry Biggs called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.
2. Mr. Frank Porras took Roll Call. The following members were recorded as present: Mr. Larry Biggs for Lake Station, Mr. Frank Porras for Hobart, Mrs. Louise Neese for Lake Ridge, Mrs. Tara Beilke for Hanover and Mr. Robert Kuva, Proxy for Highland. There was no representation from Merrillville, River Forest or Tri-Creek.
3. Mr. Biggs asked for comments or questions on agenda items from the audience. Mrs. Lori Brown Runyon introduced Mrs. Rebecca Witkowski to the Board of Managers as the NCTU Negotiations Secretary.
4. Mr. Biggs asked for any additions or deletions to the October 11, 2023 minutes. Mrs. Neese moved for Board approval of the minutes, as presented. The motion was seconded by Mr. Porras and passed unanimously.
5. Mr. Biggs asked for any additions or deletions to the October 19, 2023 Special Board meeting minutes. Mrs. Beilke moved for Board approval of the minutes, as presented. The motion was seconded by Mr. Porras and passed unanimously.
6. Ms. Gilmore recommended Board approval of the monthly financial reports dated October 31, 2023, as presented. Mr. Kuva moved for Board approval of the monthly financial report. The motion was seconded by Mr. Porras and passed unanimously.
7. Ms. Gilmore requested Board approval of Resolution #23-15 To Transfer Amounts from the Education Fund to the Operations Fund, as presented. Mrs. Beilke moved for Board approval of Resolution #23-15. The motion was seconded by Mr. Kuva and passed unanimously.
8. Mrs. Horn requested Board approval of Resolution #23-16 Re:/ I.C. 20-28-9-1.5 (a), as presented. Mr. Kuva moved for Board approval of Resolution #23-16. The motion was seconded by Mrs. Beilke and passed unanimously.
9. Mrs. Horn requested Board approval of the Teacher's Master Agreement, July 1, 2023 – June 30, 2024, as presented. Mrs. Neese moved for Board approval of the Teacher's Master Agreement. The motion was seconded by Mrs. Beilke and passed unanimously.
10. Ms. Gilmore requested Board approval of the 2023-2024 Staff Salaries/Hourly Rates Increase Memo. Mr. Kuva moved for Board approval of the 2023-2024 Staff Salaries/Hourly Rates Increase Memo, as presented. The motion was seconded by Mr. Porras and passed unanimously.
11. Ms. Gilmore requested Board approval of the NISEC Administrator Proposed Salaries and Insurance Benefit Package for the 2023-2024 school year. Mrs. Beilke moved for Board approval

of the NISEC Administrator Proposed Salaries and Insurance Benefit Package for the 2023-2024 school year, as presented. The motion was seconded by Mrs. Neese and passed unanimously.

12. Ms. Gilmore requested Board approval of the Salary/Hourly Rate Ranges for Registered employees, Classified 12 month employees, Classified 10 month employees, Classified school year employees, Substitutes and Independent Contractors for the 2023-2024 school year. Mrs. Beilke moved for Board approval of the Registered employees, Classified 12 month employees, Classified 10 month employees, Classified school year employees, Substitutes and Independent Contractors for the 2023-2024 school year, as presented. The motion was seconded by Mr. Kuva and passed unanimously.
13. Mrs. Cain requested Board approval of the Paraprofessional/Classified Staff Handbook for the 2023-2024 school year, as presented. Mr. Porras moved for Board approval of the Paraprofessional/Classified Staff Handbook. The motion was seconded by Mrs. Neese and passed unanimously.
14. Mrs. Horn requested Board approval of the Alternative and Residential Contracts for Lake Ridge New Tech Schools and Merrillville School Corporation, as presented. Mr. Kuva moved for Board approval of the Alternative and Residential Contracts for Lake Ridge New Tech Schools and Merrillville School Corporation. The motion was seconded by Mrs. Beilke and passed unanimously.
15. Mrs. Horn requested Board approval of the NISEC and Merrillville School Corporation Separation Agreement, as presented. Mrs. Beilke moved for Board approval of the NISEC and Merrillville School Corporation Separation Agreement. The motion was seconded by Mr. Porras and passed unanimously.
16. **Director's Report:**
 - ✓ Mrs. Horn updated the Board of Managers on Professional Development, including Wilson Training, New Teacher Training and 1st and 2nd year teacher cohorts that are focusing on progress monitoring.
 - ✓ Mrs. Horn shared information with the Board of Managers regarding the Robokind Grant that the School City of Hobart applied for and was awarded.
 - ✓ Mrs. Horn shared information about the Eagle Park Community School activities that occurred in the Month of October, including the Pumpkin Decorating Contest and Halloween Trick or Treating.
 - ✓ Mrs. Horn shared information about activities that will be occurring the Month of November at Eagle Park Community School, including the Thanksgiving Luncheon being held on November 16th at 11:00am.

17. **Personnel:**

Mrs. Horn recommended approval to the following personnel actions:

A. Retirement

None at this time.

B. Resignations

Classified

Sherry Cottrell, Paraprofessional at Eagle Park Community School, effective October 9, 2023.

Deseray Davila, Part-time Paraprofessional at Southridge Elementary, effective October 18, 2023.

Barbara Hooker, Paraprofessional at River Forest Middle School, effective November 3, 2023.

Hailee Martin, Registered Behavioral Technician at Eagle Park Community School, effective October 19, 2023.

Alexandra Martinez, Paraprofessional at Joan Martin Elementary, effective November 2, 2023.

C. Terminations

None at this time.

D. Appointments

Certified

Anne Ciastko, Mild Interventions Teacher with NISEC, effective November 13, 2023.

Gracie Hansen, Life Skills Teacher at Joan Martin Elementary, effective December 11, 2023.

Katharine Matias, Educational Diagnostician with NISEC, effective October 30, 2023.

Tierra Pratcher, Mild Interventions Teacher at Merrillville Intermediate School, effective November 13, 2023.

Romiah Scott-Martinez, Mild Interventions Teacher at Pierce Middle School, effective November 8, 2023.

Julia Snoreck, Mild Interventions Teacher at Hobart High School, effective November 13, 2023.

Classified

Jh'myra Ford, Part-Time Certified Nurses Assistant at Eagle Park Community School, effective November 8, 2023.

Brianna Glenn, Paraprofessional at Joan Martin Elementary, effective November 6, 2023.

Belinda Kreutz, Paraprofessional at Southridge Elementary, effective October 30, 2023.

Jessica Lapato, Paraprofessional at Hanover Central High School, effective November 6, 2023.

Victoria Lowe, Paraprofessional at Joan Martin Elementary, effective October 18, 2023.

Debra Milenkoff, Paraprofessional at Evans Elementary, effective October 31, 2023.

Sarah Noble, Registered Behavioral Technician at Eagle Park Community School, effective October 30, 2023.

Josephine Walton, Paraprofessional at Lowell Middle School, effective November 1, 2023.

Sherry Zhang, Paraprofessional at Wood Elementary, effective November 16, 2023.

Registered

Raina Gillis, Speech and Language Pathologist Assistant at Lake Ridge Middle School, effective November 1, 2023.

Julia Shebel, Behavior Intervention Specialist at Eagle Park Community School, effective October 17, 2023.

E. Independent Contract

None at this time.

F. Leave of Absence

None at this time.

G. Conference Leave

None at this time.

H. Other

Patricia Foley, Blind and Low Vision Teacher Sub/Consultant, effective November 6, 2023.

Deborah Moore, Teacher Substitute at Johnston Elementary, effective November 1, 2023.

Tracey Pest, Early Childhood Teacher Sub/Consultant, effective November 6, 2023.

Mrs. Beilke moved for Board approval of the Personnel Report, as presented. The motion was seconded by Mr. Porras and passed unanimously.

20. Mr. Biggs asked for comments or questions from the Board.

Mr. Biggs and Mr. Kuva thanked both the NISEC Administration and NCTU for negotiating and coming to an agreement.

21. Mr. Biggs asked for comments or questions from the Audience.

There were none.

22. Mrs. Beilke moved to adjourn the meeting. The motion was seconded by Mr. Porras and passed unanimously.